



Tseung Kwan O Government Secondary School
將軍澳官立中學

Application for Secondary One Discretionary Places (2018 - 2019)
中一自行分配學位申請 (2018 - 2019)

Personal Particulars

個人資料

Name of Student (English) 學生姓名 (英文)		(Chinese) (中文)		Recent Photo 近照							
Date of Birth 出生日期		Age 年齡									
Place of Birth 出生地點		Sex 性別									
Student Reference No. 教育局學生編號		<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> </tr> </table>									
Home Address 住址			Telephone 電話								
Primary School Attending 現就讀小學		Class 班別	AM/PM/Whole Day* 上午/下午/全日*								
Name of father 父親姓名		Occupation 職業	Contact No. 聯絡電話								
Name of mother 母親姓名		Occupation 職業	Contact No. 聯絡電話								
Name of guardian (if applicable) 監護人姓名 (如適用)		Occupation 職業	Contact No. 聯絡電話								
Name(s) of sibling(s) currently studying in this school 在本校就讀之兄弟姊妹姓名											
Name 姓名											
Class 班級											

Academic Achievement

學業成績

Subject 科目	Level 年級	Primary Five 小五			Primary Six 小六	Official Use 校方填寫
		1 st Term Exam Result 第一學期/ 上學期考試成績	2 nd Term Exam Result 第二學期/ 下學期考試成績	3 rd Term Exam Result 第三學期考試 成績 (如適用)	1 st Term Exam Result 第一學期/ 上學期考試成績	
English 英文						
Chinese 中文						
Mathematics 數學						
Position in form (if applicable) 全級名次 (如適用)						
Position in class (if applicable) 全班名次 (如適用)						
Conduct 操行						

Official Use Only 本欄由校方填寫

Application No. : _____

Interview No. : _____

Room No.: _____

Tseung Kwan O Government Secondary School**S1 Discretionary Places (2018-2019)****Notes for Application**

1. The duly completed school application form and the application form issued by EDB must be submitted together with the following supporting documents of the student. Please note that recommendation letters from primary school are **NOT** required.
 - (a) Copy of school reports for Primary 5 and Primary 6
 - (b) Copy of certificates of awards for academic achievement and extra-curricular activities, if any
2. Please bind **all relevant documents** and a **self-addressed stamped envelope** together with a binder clip, and submit the application **IN PERSON** to the school office during the following period. **Late applications will not be considered.**

Dates: 2/1/2018 – 17/1/2018

Office hours: 8:30 a.m. – 5:00 p.m. (Monday to Friday)

9:00 a.m. – 12:00 noon (Saturday)

3. The **original identity document of the student** (e.g. the birth certificate, identity card or passport) must be produced for verification when submitting the application.
4. According to EDB policy, students may apply to no more than **TWO** secondary schools listed in the “Handbook for Application for Secondary 1 Discretionary Places”. Otherwise, his/her chance of acquiring a discretionary place will be forfeited.
5. Suitable students will be selected for interview in late March 2018. The criteria of interview and admission are as follows:

	Criteria of Interview/Admission	Weightings
(1)	Conduct in P5 & P6 must be on average Grade B or above	Prerequisite
(2)	(a) Rank order (issued by EDB)	40%
	(b) Academic performance in P5 & P6	10%
	(c) Performance in extra-curricular activities	10%
	(d) Awards	10%
(3)	Performance in interview	30%

- Remarks:
- ◆ Applicants will be selected for interview according to the criteria listed in Items (1) and (2).
 - ◆ During the interview, applicants will be assessed in different areas including language ability, numeracy skills, common sense and personal values.
 - ◆ The number of S1 Discretionary Places is 43.

6. For applicants who do not receive our written notice by 16 March 2018, please contact our school office at 27040051 or visit the school website www.tkogss.edu.hk for information regarding the interview.
7. Results of the applications for S1 Discretionary Places will be released on 10 July 2018 at the same time as the results of Central Allocation by the Education Bureau. Applicants will not be notified individually of the result of his/her application by the school.
8. According to the EDB policy, the application form for S1 Discretionary Places cannot be cancelled or retrieved once it is submitted.

將軍澳官立中學
中一自行分配學位 (2018-2019)
申請須知

- (一) 必須清楚準確填寫本校的申請表及教育局派發的中一自行分配學位申請表，遞交表格時須附上該學生下列文件之副本，但**不需要**提交小學推薦信。
- (1) 小學五至六年級學業成績表
 - (2) 學業及學業以外的獲獎證明(如適用者)
- (二) 請用文件夾把填妥的申請表格、所有證明文件的副本及一個附有郵票的回郵信封夾在一起，於下列指定時間內親身交回本校校務處，逾時申請將不獲受理。
- 日期： 2018年1月2日至1月17日
- 時間： 上午8時30分至下午5時正(星期一至五)
上午9時至中午12時正(星期六)
- (三) 遞交申請表時，必須出示學生的身份證明文件正本(例如出世紙、身份證、護照)，以供核實學生的個人資料。
- (四) 按教育局規定，每名小六學生只可向不多於兩所中學申請中一自行分配學位。否則，其獲得自行分配學位的資格將被取消。
- (五) 本校將選取合適的同學於2018年3月底參加面試，面試和收生的準則如下：

	面試/收生準則	比重
(1)	小五至小六操行成績平均必須達乙級或以上	必要條件
(2)	(a) 成績次第(由教育局提供)	40%
	(b) 小五至小六學業成績	10%
	(c) 課外活動表現	10%
	(d) 獎項	10%
(3)	面試表現	30%

- 附註：**
- ◆ 本校會根據(1)及(2)兩項內的準則甄選同學參加面試。
 - ◆ 面試內容：測試學生的語文能力和運算能力，了解他們對日常事物的認知和價值觀等。
 - ◆ 自行分配中一學位名額為43名。

- (六) 若於2018年3月16日仍未接獲本校書面通知，可致電校務處(電話：27040051)查詢，或瀏覽本校網頁 www.tkogss.edu.hk 檢視有關面試事宜。
- (七) 中一自行分配學位的申請結果將於2018年7月10日與教育局統一派位結果同時公布，校方不會個別通知同學有關申請結果。
- (八) 按教育局規定，所有已遞交的中一自行分配學位申請表將不能撤回或取消。