

DSE

樣本二
SPECIMEN 2

To: Manager, School Examinations and Assessment Division
Hong Kong Examinations and Assessment Authority
12/F, Southorn Centre
130 Hennessy Road, Wan Chai
Hong Kong

Hong Kong Diploma of Secondary Education Examination 2017
Request for Amendment of Personal Data on the Certificate
(Amendment requests will NOT be accepted after 31 March 2018)

1. I found the following error(s) in respect of my personal particulars on the 2017 HKDSE certificate:
(Please '√' as appropriate)

Name in English

Identification Document No.

Name in Chinese

Points to Note

- (1) *The original certificate must be returned.*
- (2) *Applicants are required to produce their identification document for inspection. If the application is submitted through an authorised person, a copy of the applicant's identification document should be produced for verification against the data listed below.*
- (3) *Amendment of personal data on a certificate will be made by the Authority free of charge if the request is received on or before 31 December 2017. For requests made between 1 January 2018 and 31 March 2018, a fee of \$238 will be charged. No amendment of personal data on a certificate will be accepted after 31 March 2018.*

2. I enclose my original certificate. Please make the following amendment(s) :

	Error Detected	Correct Information (in BLOCK Letters)
Name in English		
Name in Chinese		
Identification Document No.		

Address: _____

Signature: _____
Name : _____
(in BLOCK letters)

Tel. No.: _____

Date : _____ Candidate No. : _____

For office use

Handled by _____

Checked by _____



HONG KONG EXAMINATIONS AND ASSESSMENT AUTHORITY

HKDSE 2017 – Amendment of personal data on the certificate

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The applicant will be notified of the date for the collection of the amended certificate
around 16 January 2018 or two weeks after the submission of the form.